WEST VIRGINIA CODE: §11A-3-54

§11A-3-54. Notice to redeem.

Whenever the provisions of §11A-3-52 of this code have been complied with, the Auditor shall thereupon prepare a notice in form or effect as follows:

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You will take notice that, the purchaser (or, the assignee, heir, or devisee of, the purchaser) of the following real estate,, (here describe
the real estate sold) located in, (here name the city, town, or village in which the
real estate is situated or, if not within a city, town, or village, give the district and a general
description) which was (here put whether the property was returned delinquent or
non-entered) in the name of, and was sold by the Auditor at the sale for delinquent
taxes (or nonentry) on the day of, 20, has requested that you be notified
that a deed for such real estate shall be made on or after the day of, 20, as
provided by law, unless before that day you redeem such real estate. The amount you shall
have to pay to redeem on the day of, 20 shall be as follows:
Amount equal to the taxes, interest, and charges due on the date of sale, with interest to \$
Amount of taxes paid on the property, since the sale, with interest to
\$
Amount paid for title examination and preparation of list of those to be served, and for
preparation and service of the notice with interest to \$
Amount paid for other statutory costs (describe) \$
Total
Total \$
You may redeem at any time before by paying the above total less any unearned
interest.
If the above real estate is your primary residence, you may petition the Auditor to redeem
the real estate in not more than three incremental payments that equal the total amount
required to redeem the real estate prior to the issuance of the deed described above.
Circum and denotes hand this day of 20
Given under my hand this day of, 20
Auditor
County,

State of West Virginia

For preparing this notice, the Auditor shall receive a fee of \$10 for the original and two dollars for each copy required. Any costs which must be expended in addition thereto for publication, or service of such notice in the manner provided for serving process commencing a civil action, or for service of process by certified mail, shall be charged by the Auditor. All costs provided by this section shall be included as redemption costs and included in the notice described herein.