## **WEST VIRGINIA CODE: §18A-2-1A**

## §18A-2-1a. Employment of other personnel.

A county board is authorized to employ athletic directors to work in the public schools under the supervision of a school principal and in accordance with the rules of the county board.

- (a) The athletic director is responsible for planning, management, operation and evaluation of the athletic program for the school or schools to which he or she is assigned.
- (b) The responsibilities of an athletic director may include, but are not limited to the following:
- (1) Supervising athletic games;
- (2) Overseeing the athletic budget;
- (3) Hiring game officials;
- (4) Scheduling athletic contests;
- (5) Knowing and upholding all county, West Virginia Secondary Schools Activities Commission (WVSSAC) and league rules;
- (6) Maintaining proper records as required by West Virginia Secondary Schools Activities Commission (WVSSAC) for school participation;
- (7) Scheduling transportation for athletic teams;
- (8) Preparing and verifying athletic eligibility lists;
- (9) Supervising coaches and, if appropriately certified, observing and evaluating coaches;
- (10) Securing all needed personnel for basic athletic event operations;
- (11) Procuring and caring for athletic equipment; and
- (12) Performing other duties involving athletics as assigned by the principal or as a part of a county job description for athletic directors.