WEST VIRGINIA CODE: §30-30-5

§30-30-5. Powers and duties of the board.

- (a) The board has all the powers and duties set forth in this article, by rule, in article one of this chapter and elsewhere in law.
- (b) The board shall:
- (1) Hold meetings;
- (2) Establish requirements for licenses and permits;
- (3) Establish procedures for submitting, approving and rejecting applications for licenses and permits;
- (4) Determine the qualifications of an applicant for licenses and permits;
- (5) Maintain records of the examinations the board or a third party administers, including the number of persons taking the examinations and the pass and fail rate;
- (6) Hire, discharge, establish the job requirements and fix the compensation of the executive director;
- (7) Maintain an office, and hire, discharge, establish the job requirements and fix the compensation of employees, investigators and contracted employees necessary to enforce this article:
- (8) Investigate alleged violations of this article, legislative rules, orders and final decisions of the board:
- (9) Conduct disciplinary hearings of persons regulated by the board;
- (10) Determine disciplinary action and issue orders;
- (11) Institute appropriate legal action for the enforcement of this article;
- (12) Maintain an accurate registry of names and addresses of all persons regulated by the board;
- (13) Keep accurate and complete records of its proceedings, and certify the same as may be necessary and appropriate;
- (14) Establish the continuing education requirements for licensees;
- (15) Issue, renew, combine, deny, suspend, revoke or reinstate licenses and permits;

December 4, 2025 Page 1 of 2 §30-30-5

- (16) Establish a fee schedule;
- (17) Propose rules in accordance with article three, chapter twenty-nine-a of this code to implement this article; and
- (18) Take all other actions necessary and proper to implement this article.
- (c) The board may:
- (1) Contract with third parties to administer the examinations required under this article;
- (2) Sue and be sued in its official name as an agency of this state; and
- (3) Confer with the Attorney General or his or her assistant in connection with legal matters and questions.