WEST VIRGINIA CODE: §38-2-13

Notice of Mechanic's Lien.

§38-2-13. Notice and recordation of lien of mechanic or laborer working for contractor or subcontractor.

For the purpose of perfecting and preserving his or her lien, every workman, artisan, mechanic, laborer or other person who has performed any work or labor upon the building or improvement thereto, under a contract with any general contractor or with any subcontractor, as set forth in section six of this article, shall give to the owner, or his or her authorized agent, by any of the methods provided by law for the service of a legal notice or summons within one hundred days after he or she ceased to perform any work or labor a notice of the lien. The notice shall be sufficient, if in form and effect as follows:

December 16, 2025	Page 1 of 2	§38-2-13
My commission expires		
Taken, subscribed and sworn	to before me this day of	20
, ,	rst duly sworn, upon his oath says s lien contained are true, as he ve	
State of West Virginia,		
structures and improvements	thereon to secure the payment of	the sum.
there is still due and owing to claims a lien upon your intere	the undersigned has not been paid the undersigned thereon the sum est in the said lot (or tract) of land	of \$) and that he and upon the buildings,
(Here insert itemized account	:.)	
contract with	at the undersigned has performed ho was general contractor with you eneral contractor with you) in the tor otherwise, as the case may be ent) on real estate known as (here he real estate to be charged) and to a the dates, for the purposes and a ereof:	u (or who was subcontractor erection and construction (or) of a certain building (or insert an adequate and that the work and labor was
То		

(Official Capacity)

The lien shall be discharged unless the workman, artisan, mechanic, laborer or other person shall record in the office of the clerk of the county commission wherein the property is situate, within one hundred days after he or she ceased to do work or perform labor upon the building or improvement thereto, a notice of the lien. The notice shall be sufficient if in form and effect as that provided in section eight of this article. The recorded notice need not include the itemized account.