## WEST VIRGINIA CODE: §39-4-16

## §39-4-16. Short form certificates.

The following short form certificates of notarial acts are sufficient for the purposes indicated, if completed with the information required by subsections (a) and (b), section fifteen of this article:

(1) For an acknowledgment in an individual capacity:
State of
County of
This record was acknowledged before me on[Date] by
Signature of notarial officer
Stamp
Title of office
My commission expires:
(2) For an acknowledgment in a representative capacity:
State of
County of
This record was acknowledged before me on
Signature of notarial officer
Stamp
Title of office
My commission expires:

(3) For a verification on oath or affirmation:
State of
County of
Signed and sworn to (or affirmed) before me on (Date) by
Signature of notarial officer
Stamp
Title of office
My commission expires:
(4) For witnessing or attesting a signature:
State of
County of
Signed or attested before me on
Signature of notarial officer
Stamp
Title of office
My commission expires:
(5) For certifying a copy of a record:
State of
County of
I certify that this is a true and correct copy of a record in the possession of

Dated	
Signature of notarial officer	
Stam	
Title of office	
My commission expires:	