WEST VIRGINIA CODE: §48-15-205

PART 2. ACTION AGAINST LICENSE.

§48-15-205. Form of notice of action against a license.

The notice shall be substantia	ally in the following form:	
Name and Address:	Date:	Case No:
	Social Security No:	
	Family Court of County, West Virginia	a
Section 1.		
with an order to pay child su support or more. The amoun day of,	pport and that the amount y t you owe is calculated to be ort Enforcement has determ	nined that you have failed to comply you owe equals six months child e \$ as of the nined that you have failed to comply The amount you owe is calculated
	day of	
• The Bureau for Child Supp	ort Enforcement has determ	nined that you have failed to comply alth insurance for your child or
• The Bureau for Child Supp with a subpoena or warrant		nined that you have failed to comply ild support proceeding.

Section 2.

Under West Virginia law, your failure to comply as described in Section 1 may result in an action against certain licenses issued to you by the State of West Virginia. Action may be taken against a driver's, a recreational license such as a hunting and fishing license and a professional or occupational license necessary for you to work. An application for a license may be denied. A renewal of a license may be refused. A license which you currently hold may be suspended or restricted in its use.

The Bureau for Child Support Enforcement has determined that you are a current license holder, have applied for or are likely to apply for the following license or licenses:

To avoid an action against your licenses, check which of the following actions you will take:

- ullet I want to pay in full the overdue amount I owe as child support. I am enclosing a check or money order in the amount of \$
- I want pay in full the amount I owe as medical support. I am enclosing a check or money order in the amount of \$
- I am requesting a meeting with a representative of the Bureau for Child Support Enforcement to arrange a payment plan that will allow me to make my current payments as they become due and to pay on the arrearage I owe or to otherwise bring me into compliance with the current support orders.
- I am requesting a hearing before the family court judge to contest an action against my licenses. Please serve me with any petition filed, and provide me with notice of the time and place of the hearing.

Signed X	Date:			
Section 3.				
You must check the	appropriate box or box	xes in Section 2, sign	your name and mail this	S
form to the Bureau	for Child Support Enfor	rcement before the	day of	,
. Otherwise,	, the Bureau for Child S	Support Enforcement:	may begin an action ag	ainst
your licenses in the	Family Court without f	further notice to you.	Mail this form to the	
following address:	-	•		