WEST VIRGINIA CODE: §5-22A-9A

§5-22A-9a. Invitation for qualifications; selection of design-builders.

- (a) The agency shall publish an invitation for qualifications which provides, at a minimum:
- (1) A descriptive narrative of the type, scope and size of the proposed work;
- (2) The evaluation criteria for selecting the three to five qualified design-builders; and
- (3) A request for descriptive information or data supporting a design-builder's claim to be able to perform the work, including, but not limited to:
- (A) Licensing, insurance and evidence of good standing with the State of West Virginia and the agency;
- (B) Bonding ability;
- (C) Experience and technical expertise;
- (D) History of past performance;
- (E) Qualifications, experience and licenses of key management and professional staff including contractors, architects and engineers;
- (F) Staffing capabilities;
- (G) Current workload;
- (H) Quality control and quality assurance policies and programs; and
- (I) Safety record, including employee modification rating for the past three years.
- (b) The agency shall review the statements of qualifications and select not fewer than three nor more than five of the most qualified design-builders to participate in the invitation for proposals. If fewer than three design-builders are determined to be qualified, the agency shall seek approval of the Design-Build Board to continue with the selection process.
- (c) The agency shall make the results of the selection available to the design-builders within ten working days of the selection.