

## WEST VIRGINIA CODE: §5B-1-3

### **§5B-1-3. Powers and duties of secretary, administrators, division heads and employees.**

- (a) The secretary controls and supervises the department and is responsible for the work of each department employee.
- (b) The secretary has the power and authority specified in this article, in article two, chapter five-f of this code and as otherwise specified in this code.
- (c) The secretary may assess agencies, boards, commissions, divisions and offices in the department for the payment of expenses of the office of the secretary.
- (d) The secretary may employ professional staff, including, but not limited to, certified public accountants, economists and attorneys, assistants and other employees as necessary for the efficient operation of the department.
- (e) The secretary and administrators, division heads and other employees of the department shall perform their duties as specified in this code and as may be prescribed by the Governor.