WEST VIRGINIA CODE: §5F-1-7

§5F-1-7. Website content and required information.

Beginning December 31, 2020, each agency shall maintain a website that provides the following information in a searchable form by the public, if applicable:

(1) The office contact information, including office location and mailing address, telephone number, facsimile number, office hours, and a secure electronic means of contacting the office such as a contact portal or other interface;

(2) The contact information of each administrative agency official, including office location and mailing address, office telephone number, facsimile number, and an organizational electronic mail address: *Provided,* That the agency may withhold contact information of its staff members from disclosure that it deems necessary to protect their safety, the safety of their coworkers, and the integrity of law-enforcement operations;

(3) Organizational chart;

(4) A list of governing statutes and legislative and procedural rules;

(5) Meeting minutes;

(6) Annual reports;

(7) Frequently asked questions and descriptive answers;

(8) Available state grant opportunities to include, but not be limited to:

(A) Available grant information and application information;

(B) Grant eligibility requirements; and

(C) Award ranges and award deadlines; and

(9) State grants that are awarded in an amount greater than $20,000 to include, but not be limited to:

(A) The name and address of the grantee’s organization;

(B) The purpose of the award;

(C) The amount of the award;

(D) The effective date and duration of the award; and

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(E) Any financial and performance reports that are required by the State of West Virginia.

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