WEST VIRGINIA CODE: §7-5-6

§7-5-6. Form of orders.

All orders on the county treasurer shall be in form or effect as follows:
No\$countydate
The sheriff will pay to A.B., or order, the sum of dollars and cents, allowed by special appropriation passed on the day of, 19, after deducting therefrom the amount of all State, county and other taxes and levies in his hands for collection against the said A.B.
E.F., Clerk.
C.D., President.
Or instead of the words "allowed by special appropriation passed on the day of, 19," there may be inserted therein, according to the fact, the words "for county bond due," "for interest due," or "for month's salary," or other words specifying a lawful cause for such order; and no such order shall be rendered invalid by a defect of form.