

WEST VIRGINIA CODE: §8A-2-11

§8A-2-11. Planning commission's powers and duties.

A planning commission has the following powers and duties:

- (1) Exercise general supervision for the administration of the affairs of the commission;
- (2) Prescribe rules and regulations pertaining to administration, investigations and hearings: Provided, That the rules and regulations are adopted by the governing body;
- (3) Supervise the fiscal affairs and responsibilities of the commission;
- (4) With consent from the governing body, hire employees necessary to carry out the duties and responsibilities of the planning commission: Provided, That the governing body sets the salaries;
- (5) Keep an accurate and complete record of all planning commission proceedings;
- (6) Record and file all bonds and contracts;
- (7) Take responsibility for the custody and preservation of all papers and documents of the planning commission;
- (8) Make recommendations to the appropriate governing body concerning planning;
- (9) Make an annual report to the appropriate governing body concerning the operation of the planning commission and the status of planning within its jurisdiction;
- (10) Prepare, publish and distribute reports, ordinances and other material relating to the activities authorized under this article;
- (11) Adopt a seal, and certify all official acts;
- (12) Invoke any legal, equitable or special remedy for the enforcement of the provisions of this article or any ordinance, rule and regulation or any action taken thereunder;
- (13) Prepare and submit an annual budget to the appropriate governing body;
- (14) If necessary, establish advisory committees;
- (15) Delegate limited powers to a committee composed of one or more members of the commission; and
- (16) Contract for special or temporary services and professional counsel with the approval of the governing body. Upon request, a county prosecuting attorney, the county surveyor, the

county engineer, or any other county employee may render assistance and service to a planning commission without compensation.