

Rec., Feb 19, 1934

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ENROLLED BILL
(SECOND EXTRAORDINARY SESSION, 1933)

House Bill No. 122

(By Mr. Gates)

Passed February 16th 1934

In Effect From Passage

Passage

Takes effect

Originated in the

Clerk of House of Delegates.

Clerk.

CORRECTLY ENROLLED

Chairman Senate Committee.

Chairman House Committee.

ENROLLED BILL

(H. B. No. 122)

[Passed February 16, 1934; in effect from passage.]

AN ACT to provide for the establishment of a central mailing office
in the capitol building.

Be it enacted by the Legislature of West Virginia:

Section 1. There is hereby created and established a central
2 mailing office, hereinafter called "mail office", in the capitol
3 building, through which the mail of all state departments,
4 boards, bureaus and commissions, except the legislative depart-
5 ment, shall be metered or stamped and dispatched. The mail
6 office shall be located as conveniently as possible to the offices
7 of the various departments.

Sec. 2. It shall be the duty of the governor of this state, as
2 soon as may be after this act becomes effective, to appoint, by and
3 with the consent of the Senate, a mail clerk and the governor may
4 appoint such other employes as may be necessary to carry out
5 the provisions of this act, and shall fix their salaries or compen-

CORRECTLY ENROLLED

James A. Hays

Chairman Senate Committee.

James L. Smith

Chairman House Committee.

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6 sations. Such mail clerk and other employes shall hold office
7 during the will and pleasure of the governor. The mail clerk
8 shall be a capable man, experienced in the handling of United
9 States mail.

Sec. 3. The mail clerk shall have general charge and super-
2 vision of the mail office, and shall be responsible for its efficient
3 administration. He shall be required to:

4 (a) Enter into bond for the faithful discharge of his duties,
5 the form and sufficiency of the bond to be approved by the
6 attorney-general.

7 (b) Keep proper books of accounts of the receipts and dis-
8 bursements of the mail office.

9 (c) Render to the governor a report each month, showing
10 the expenses of the mail office for the preceding month, and
11 shall render such other reports as the governor may require.

12 (d) Keep the mail office open during regular business hours.

13 (e) Provide rules and regulations for the efficient and prompt
14 dispatch of the mail.

Sec. 4. After the establishment of the mail office, as provided
2 for herein, all state departments, boards, bureaus and commis-
3 sions having their offices in the capitol building shall dispatch

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James L. Smith
Chairman House Committee.

Chairman House Committee.

Chairman Senate Committee.

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4 all mail through the mail office, and the heads of all such state
5 departments, boards, bureaus and commissions are specifically
6 required to dispense with the services of all clerks and mes-
7 sengers theretofore employed by them for the handling and dis-
8 tribution of the mail.

Sec. 5. For the remainder of the biennial period, all expenses
2 of the mail office, including salaries, postal supplies and equip-
3 ment, shall be allocated from the general current expense ac-
4 counts of the various departments operating through said mail
5 office, as shown by the auditor's records. The mail clerk is
6 authorized upon the approval of the state purchasing depart-
7 ment to draw his warrants upon the auditor, payable out of
8 the general current expense accounts above mentioned, for any
9 bills for salaries, stamps, postal supplies and other proper items
10 of expense.

11 For the fiscal year beginning July first, one thousand nine
12 hundred thirty-five, and thereafter, all expenses incident to the
13 administration of the mail office shall be appropriated out of
14 the treasury in accordance with the provisions of the "Budget
15 Amendment" to the state constitution.

CORRECTLY ENROLLED

Kenma R. Styer
 Chairman Senate Committee.

B. E. Shiner
 Speaker of the House of Delegates.

Geo. S. Hare
 Clerk of the House of Delegates.

A. B. Matthews
 President of the Senate.

James L. Smith
 Chairman House Committee.

Paul Amley
 Clerk of the Senate.

The within is... *approved*...

this... *19th*... day of... *February*..., 1934.

Filed in the office of the Secretary of State
 of West Virginia.

FEB 19 1934
 Wm. S. O'BRIEN,
 Secretary of State

H. S. Kump
 Governor.