### **WEST VIRGINIA LEGISLATURE**

SECOND EXTRAORDINARY SESSION, 1986

## ENROLLED

HOUSE BILL No. 210

(By # Delegate Clashers	
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Passed	July 23,	1986
In Effect	Jron	Passage
€ (C) ≥ C-841		

# ENROLLED H. B. 210

(By Delegate Chambers)

[Passed July 23, 1986; in effect from passage.]

AN ACT to amend article one, chapter forty-eight-a of the code of West Virginia, one thousand nine hundred thirty-one, as amended, by adding thereto a new section, designated section four: to amend and reenact section three, article three of said chapter forty-eight-a; to amend and reenact sections one, two, three, four, five, six, seven, eight, and nine, article four of said chapter forty-eight-a; to further amend said article four by adding thereto three new sections, designated sections ten, eleven and twelve; and to amend and reenact section three, article five of said chapter forty-eight-a, relating generally to establishing expedited processes to improve the establishment of, compliance with, and enforcement of child support obligations and the resolution of related domestic relations matters; providing for the severability of the provisions of said chapter; prescribing the duties of the children's advocate; providing for the appointment of family law masters by the governor: fixing the salary of the master and his or her secretaryclerk, and providing for the appointment of such secretary-clerk; providing for the geographic distribution of the offices of the family law master; describing the actions to be heard by the family law master: establishing hearing procedures; providing for the entry of default orders and temporary orders; authorizing the master to file recommended decisions; providing for orders to be entered by the circuit court with the

exception of certain pendente lite orders; providing for review of a master's action or a master's recommended decision; describing the procedure for review by the circuit court, form of petition for review, brief in opposition and review; describing when review should occur and the matters to be considered upon review; setting forth legislative findings and intent; providing for the termination of the masters system by operation of law; providing for the withholding of income of amounts payable as support; providing for a source of income to be liable to an obligee for any amount which the source of income fails to withhold; making it a misdemeanor for source of income fails to withhold; making it a misdemeanor for source of income to discharge, refuse to employ, or take disciplinary action against an obligor and setting forth the penalty therefor.

#### Be it enacted by the Legislature of West Virginia:

That article one, chapter forty-eight-a of the code of West Virginia, one thousand nine hundred thirty-one, as amended, be amended by adding thereto a new section, designated section four; that section three, article three of said chapter forty-eight-a be amended and reenacted; that sections one, two, three, four, five, six, seven, eight and nine, article four of said chapter forty-eight-a be amended and reenacted; that said article four be further amended by adding thereto three new sections, designated sections ten, eleven and twelve; and that section three, article five of said chapter forty-eight-a be amended and reenacted, all to read as follows:

#### ARTICLE 1. GENERAL PROVISIONS.

#### §48A-1-4. Severability.

- The provisions of every section or article of this chapter, whether enacted before or subsequent to the
- 3 effective date of this section, shall be severable so that
- 4 'if any provision of any such section or article is held
- 5 unconstitutional or void, the remaining provisions of
- 6 such section or article shall remain valid, unless the
- 7 court finds the valid provisions are so essentially and
- 8 inseparably connected with, and so dependent upon, the
- 9 unconstitutional or void provision that the court cannot
- 10 presume the Legislature would have enacted the

- 11 remaining valid provisions without the unconstitutional
- 12 or void one, or unless the court finds the remaining valid
- 13 provisions, standing alone, are incomplete and are
- 14 incapable of being executed in accordance with the
- 15 legislative intent. The provisions of this section shall be
- 16 fully applicable to all future amendments or additions
- 17 to this chapter, with like effect as if the provisions of
- 18 this section were set forth in extenso in every such
- 19 amendment or addition and were reenacted as a part
- 20 thereof, unless such amendment or addition contains its
- 21 own severability clause.

#### ARTICLE 3. CHILDREN'S ADVOCATE.

#### §48A-3-3. Duties of the children's advocate.

office of the children's advocate.

- 1 (a) The children's advocate shall make available to 2 the public an informational pamphlet, designed in 3 consultation with the director. The informational 4 pamphlet shall explain the procedures of the court and 5 the children's advocate; the duties of the children's 6 advocate; the rights and responsibilities of the parties; 7 and the availability of human services in the 8 community. The informational pamphlet shall be 9 provided as soon as possible after the filing of a 10 complaint or other initiating pleading. Upon request, a 11 party to a domestic relations proceeding shall receive an 12 oral explanation of the informational pamphlet from the
- 14 (b) At any time while a domestic relations matter is 15 pending, the circuit court or the family law master may 16 direct the children's advocate to investigate all relevant 17 facts and make a written report and recommendation 18 to the parties and to the court regarding child support, 19 spousal support or child custody. The investigation may 20 include reports and evaluations by outside persons or 21 agencies if requested by the parties or the court, and 22 shall include documentation of alleged facts, if practi-23 cable. The child support formula promulgated pursuant 24 to the provisions of section eight, article two of this 25 chapter shall be used as a guideline in recommending child support: Provided, That whenever the recom-26 mended child support falls outside the guidelines, the 27

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children's advocate shall file written reviewable reasons setting forth findings of fact sufficient to justify the recommendation.

- (c) The children's advocate shall act to establish the paternity of every child born out of wedlock for whom paternity has not been established, when such child's primary caretaker is an applicant for or recipient of aid to families with dependent children, and when such primary caretaker has assigned to the department of human services any rights to support for the child which might be forthcoming from the putative father: Provided. That if the children's advocate is informed by the commissioner of the department of human services or his or her authorized employee that it has been determined that it is against the best interest of the child to establish paternity, the children's advocate shall decline to so act. The children's advocate, upon the request of any primary caretaker of a child born out of wedlock, regardless of whether such primary caretaker is an applicant or recipient of aid to families with dependent children, shall undertake to establish the paternity of such child.
- (d) The children's advocate shall undertake to secure support for any individual who is receiving aid to families with dependent children when such individual has assigned to the department of human services any rights to support from any other person such individual may have: *Provided*, That if the children's advocate is informed by the commissioner of the department of human services or his or her authorized employee that it has been determined that it is against the best interests of a child to secure support on the child's behalf, the children's advocate shall decline to so act. The children's advocate, upon the request of any individual, regardless of whether such individual is an applicant or recipient of aid to families with dependent children, shall undertake to secure support for the individual. If circumstances require, the children's advocate shall utilize the provisions of article seven of this chapter and any other reciprocal arrangements which may be adopted with other states for the

establishment and enforcement of support obligations, and if such arrangements and other means have proven ineffective, the children's advocate may utilize the federal courts to obtain and enforce court orders for support.

- (e) The children's advocate shall pursue the enforcement of support orders through the withholding from income of amounts payable as support:
- (1) Without the necessity of an application from the obligee in the case of a support obligation owed to an obligee to whom services are already being provided under the provisions of this chapter; and
- (2) On the basis of an application for services in the case of any other support obligation arising from a support order entered by a court of competent jurisdiction.
- (f) The children's advocate may decline to commence an action to obtain an order of support under the provisions of section one, article five of this chapter if an action for divorce, annulment, or separate maintenance is pending, or the filing of such action is imminent, and such action will determine the issue of support for the child: *Provided*, That such action shall be deemed to be imminent if it is proposed by the obligee to be commenced within the twenty-eight days next following a decision by the children's advocate that an action should properly be brought to obtain an order for support.
- (g) If the child advocate office, through the children's advocate, shall undertake paternity determination services, child support collection, or support collection services for a spouse or former spouse upon the written request of an individual who is not an applicant or recipient of assistance from the department of human services, the office may impose an application fee for furnishing such services. Such application fee shall be in a reasonable amount, not to exceed twenty-five dollars, as determined by the director: *Provided*, That the director may fix such amount at a higher or lower rate which is uniform for this state and all other states

- 109 if the secretary of the federal department of health and
- 110 human services determines that a uniform rate is
- 111 appropriate for any fiscal year to reflect increases or
- 112 decreases in administrative costs. Any cost in excess of
- the application fee so imposed may be collected from the
- obligor who owes the child or spousal support obligation
- 115 involved.

#### ARTICLE 4. PROCEEDINGS BEFORE A MASTER.

- §48A-4-1. Appointment of family law masters; term of office; vacancy; qualifications; removal; compensation and expenses; location of offices; matters to be heard by master; fees for hearings; notice of master's hearing; content of notice; determination of issues by consent; hearing.
  - 1 (a) On or before the fifteenth day of September, one 2 thousand nine hundred eighty-six, the governor shall 3 appoint family law masters in such numbers and to 4 serve such areas of the state as provided for under the 5 provisions of this article, and such initial appointments 6 of individuals as family law masters shall be for a term 7 ending on the thirtieth day of June, one thousand nine 8 hundred ninety. Thereafter, the length of the term of the 9 office of family law master shall be four years, with 10 terms commencing on the first day of July, one thousand 11 nine hundred ninety, and on a like date in every fourth 12 year thereafter, and ending on the thirtieth day of June, 13 one thousand nine hundred ninety-four, and on a like date in every fourth year thereafter. Upon the expira-14 15 tion of his or her term, a family law master may 16 continue to perform the duties of the office until his or 17 her successor is appointed, or for sixty days after the 18 date of the expiration of the master's term, whichever 19 is earlier. If from any cause a vacancy shall occur in the office of family law master, the governor shall, within 20 21 thirty days after such vacancy occurs, fill such vacancy 22 by appointment for the unexpired term: *Provided*, That 23 if the remaining portion of the unexpired term to be filled is less than one year, the governor may, in his 24 25 discretion, simultaneously appoint an individual to the unexpired term and to the next succeeding full four-26

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year term. An individual may be reappointed to succeeding terms as a family law master to serve in the same or a different area of the state.

- (b) No individual may be appointed to serve as a family law master unless he or she is a member in good standing of the West Virginia State Bar.
- (c) Removal of a master during the term for which he or she is appointed shall be only for incompetency, misconduct, neglect of duty, or physical or mental disability.
- (d) A family law master may not engage in any other business, occupation, or employment inconsistent with the expeditious, proper, and impartial performance of his or her duties as a judicial officer.
- (e) All family law masters, and all necessary clerical and secretarial assistants employed in the offices of family law masters shall be deemed to be officers and employees in the judicial branch of state government. The director of the child advocate office and the commissioner of the department of human services shall enter into an agreement with the administrative office of the supreme court of appeals whereby the office and the department shall contract to pay the administrative office of the supreme court of appeals for the services of the family law masters required to be furnished under the provisions of this chapter which are not otherwise payable from the family law masters fund created under the provisions of section twenty-two, article two of this chapter. Each county commission of this state shall enter into an agreement with the administrative office of the supreme court of appeals whereby the administrative office of the supreme court of appeals shall contract to pay to the county commission a reasonable amount as rent for premises furnished by the county commission to the family law master, which premises shall be adequate for the conduct of the duties required of such master under the provisions of this chapter.
- (f) A family law master appointed under the provisions of this article shall receive as full compensation for

- 67 his or her services an annual salary of thirty-five 68 thousand dollars. The secretary-clerk of the family law 69 master shall receive an annual salary of fifteen thousand 70 dollars and shall be appointed by the family law master and serve at his or her will and pleasure. Disbursement 71 72 of salaries shall be made by or pursuant to the order 73 of the director of the administrative office of the 74 supreme court of appeals.
- 75 (g) Family law masters serving under the provisions 76 of this article shall be allowed their actual and necessary 77 expenses incurred in the performance of their duties. 78 Such expenses and compensation shall be determined 79 and paid by the director of the administrative office of 80 the supreme court of appeals under such regulations as 81 he or she may prescribe with the approval of the 82 supreme court of appeals.
- 83 (h) The offices of the family law masters shall be 84 distributed geographically so as to provide an office of 85 the family law master for each of the following areas:
- 86 (1) The counties of Brooke, Hancock and Ohio;
- 87 (2) The counties of Marshall, Tyler and Wetzel;
- 88 (3) The counties of Pleasants, Ritchie, Wirt and Wood;
- 89 (4) The counties of Calhoun, Jackson and Roane;
- 90 (5) The counties of Mason and Putnam;
- 91 (6) The county of Cabell;
- 92 (7) The counties of McDowell and Wyoming;
- 93 (8) The counties of Logan and Mingo;
- 94 (9) The county of Kanawha;
- 95 (10) The county of Raleigh;
- 96 (11) The counties of Mercer, Monroe and Summers;
- 97 (12) The counties of Fayette and Nicholas;
- 98 (13) The counties of Greenbrier and Pocahontas;
- 99 (14) The counties of Braxton, Clay, Gilmer and 100 Webster:

- 101 (15) The counties of Doddridge, Harrison, Lewis and 102 Upshur;
- 103 (16) The counties of Marion and Taylor;
- 104 (17) The counties of Monongalia and Preston;
- 105 (18) The counties of Barbour, Randolph and Tucker;
- 106 (19) The counties of Grant, Hampshire, Hardy, 107 Mineral and Pendleton;
- 108 (20) The counties of Berkeley, Jefferson and Morgan; 109 and
- 110 (21) The counties of Boone, Lincoln and Wayne.

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- 111 The governor shall appoint two masters to the office 112 of the family law master for the area of Kanawha 113 county. In each of the other areas defined by this 114 subsection, the governor shall appoint one person as 115 family law master from such area. Nothing contained 116 herein shall prohibit the chief justice of the supreme 117 court of appeals from temporarily assigning, from time 118 to time as caseload may dictate, a family law master 119 from one geographical area to another geographical 120 area.
  - (i) A circuit court or the chief judge thereof shall refer to the master the following matters for hearing to be conducted pursuant to section two of this article:
  - (1) Actions to obtain orders of support brought under the provisions of section one, article five of this chapter and commenced after the first day of October, one thousand nine hundred eighty-six;
  - (2) All actions to establish paternity under the provisions of article six of this chapter and commenced after the first day of January, one thousand nine hundred eighty-seven: *Provided*, That all actions wherein either or both of the parties have demanded a trial by jury of the law and the facts shall be heard by the circuit court;
- 135 (3) All motions for pendente lite relief affecting child 136 custody, visitation, child support or spousal support filed 137 on or after the first day of November, one thousand nine

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- 138 hundred eighty-six, wherein either party has requested 139 such referral or the court on its own motion in individual cases or by general order has referred such motions 140 141 to the master: Provided, That if the circuit court 142 determines, in its discretion, that the pleadings raise 143 substantial issues concerning the identification of 144 separate property or the division of marital property 145 which may have a bearing on an award of support, the 146 court may decline to refer a motion for support pendente 147 lite to the family law master;
- (4) All petitions for modification of an order involving child custody, child visitation, child support or spousal support filed after the first day of December, one thousand nine hundred eighty-six;
  - (5) After the first day of November, one thousand nine hundred eighty-six, all actions for divorce which are matured for final hearing as uncontested divorce actions wherein the defending party has failed to answer or appear, or having made an appearance has filed an answer admitting irreconcilable differences or grounds for divorce, has withdrawn his or her answer or other responsive pleading, or has filed a notice of waiver of further proceedings, and wherein all issues except the question of whether or not a divorce should be granted have been resolved;
- 163 (6) After the first day of October, one thousand nine 164 hundred eighty-six, all actions wherein an obligor is 165 contesting the enforcement of an order of support 166 through the withholding from income of amounts 167 payable as support or is contesting an affidavit of 168 accrued support, filed with a circuit clerk, which seeks 169 to collect arrearages;
  - (7) After the first day of December, one thousand nine hundred eighty-six, all actions commenced under the provisions of article seven of this chapter or under the provisions of the revised uniform reciprocal enforcement of support act of any other state;
- 175 (8) After the first day of January, one thousand nine 176 hundred eighty-seven, proceedings for the enforcement 177 of support, custody, or visitation orders, including

- contempt, unless the alleged contemnor in such proceeding has a right to trial by jury which has not been waived; and
- 181 (9) After the first day of January, one thousand nine hundred eighty-seven, contested divorce actions matured for final hearing, if in the discretion of the circuit judge such referrals are appropriate: *Provided*, That the circuit judge shall make such referrals on a case-by-case basis.

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- (j) The fees for hearings before a master shall be paid unless a party is excused from payment thereof under the provisions of section one, article two, chapter fiftynine of this code.
- (k) Fees for hearings before a master shall be taxed as court costs, which costs may be assessed against either party or apportioned between the parties, in the discretion of the master. The assessment of court costs shall be included as findings in each case of a master's recommended decision. The fees for hearings before a master shall be as follows:
- 198 (1) For an action to establish an order of support, fifty dollars;
  - (2) For an action to establish paternity, one hundred dollars;
- 202 (3) For a motion for pendente lite relief affecting 203 custody, visitation, child support or spousal support, 204 fifty dollars;
- 205 (4) For a petition for modification of an order 206 involving child custody, child visitation, child support or 207 spousal support, fifty dollars;
- 208 (5) For an uncontested divorce action, fifty dollars;
- 209 (6) For a proceeding for the enforcement of an order, 210 fifty dollars.
- 211 (7) For a contested divorce action matured for final 212 hearing, fifty dollars for the first hour or any portion 213 thereof, and thirty dollars per hour for each subsequent 214 hour or any portion thereof.

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- 215 (l) Persons entitled to notice of a master's hearing 216 shall be timely informed of:
- 217 (1) The time, place and nature of the hearing;
- 218 (2) The legal authority and jurisdiction under which 219 the hearing is to be held; and
- 220 (3) The matters of fact and law asserted.
  - (m) The master shall give all interested parties opportunity for the submission and consideration of facts, arguments, offers of settlement or proposals of adjustment when time, the nature of the proceedings and the public interest permit. To the extent that the parties are unable to settle or compromise a controversy by consent, the master shall provide the parties a hearing and decision in accordance with the provisions of sections two and three of this article.
- 230 (n) The master who presides at the reception of 231 evidence pursuant to section two of this article shall 232 make the recommended decision required by section 233 three of this article. Except to the extent required for 234 disposition of ex parte matters as authorized by this 235 chapter, a master may not consult a person or party on 236 a fact in issue, unless on notice and opportunity for all 237 parties to participate; nor shall the master attempt to 238 supervise or direct an employee or agent engaged in the 239 performance of investigative or prosecuting functions 240 for a prosecuting attorney; the department of human 241 services or any other agency or political subdivision of 242 this state.

#### §48A-4-2. Hearing procedures.

- 1 (a) This section applies, according to the provisions 2 thereof, to hearings required by section one of this 3 article to be conducted in accordance with this section.
- (b) A master appointed under the provisions of section one of this article shall preside at the taking of evidence.
  The functions of the master shall be conducted in an impartial manner. A master may at any time disqualify himself or herself. Upon such disqualification, or upon the filing in good faith of a timely and sufficient

- affidavit of personal bias or other disqualification of a 10 11 master, the circuit court or the chief judge thereof may 12 appoint a temporary master or the circuit court may 13 receive the evidence and determine the matter.
  - (c) A master presiding at a hearing under the provisions of this chapter may:
  - (1) Administer oaths and affirmations, compel the attendance of witnesses and the production of documents, examine witnesses and parties, and otherwise take testimony and establish a record.
- 20 (2) Rule on offers of proof and receive relevant evidence:
- 22 (3) Take depositions or have depositions taken when 23 the ends of justice may be served;
- 24 (4) Regulate the course of the hearing;

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- (5) Hold conferences for the settlement or simplification of issues by consent of the parties;
- 27 (6) Dispose of procedural requests or similar matters;
- 28 (7) Accept voluntary acknowledgments of support 29 liability or paternity;
- 30 (8) Accept stipulated agreements;
  - (9) Prepare default orders for entry if the person against whom an action is brought does not respond to notice or process within the time required;
- 34 (10) Recommend decisions in accordance with the 35 provisions of section three of this article; and
  - (11) Take other action authorized by general order of the circuit court or the chief judge thereof consistent with the provisions of this chapter.
- 39 (d) Except as otherwise provided by law, a moving party has the burden of proof on a particular question 40 presented. Any oral or documentary evidence may be 41 received, but the master shall exclude irrelevant, 42 immaterial, or unduly repetitious evidence. A party is 43 entitled to present his or her case or defense by oral or 44 documentary evidence, to submit rebuttal evidence, and 45

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- to conduct such cross-examination as may be required for a full and true disclosure of the facts. In determining claims for money due or the amount of payments to be made, when a party will not be prejudiced thereby, the master may adopt procedures for the submission of all or part of the evidence in written form.
  - (e) Hearings before a master shall be recorded electronically. When requested by either of the parties, a master shall make a transcript, verified by oath, of each hearing held. Unless otherwise ordered by the court, the cost of preparing a transcript shall be paid by the party requesting the transcript.
- 58 (f) The recording of the hearing or the transcript of 59 testimony, as the case may be, and the exhibits, together 60 with all papers and requests filed in the proceeding. 61 constitute the exclusive record for decision in accor-62 dance with section three of this article, and on payment 63 of lawfully prescribed costs, shall be made available to 64 the parties. When a master's recommended decision 65 rests on official notice of a material fact not appearing 66 in the evidence in the record, a party is entitled, on 67 timely request, to an opportunity to show the contrary.

#### §48A-4-3. Default orders; temporary orders.

- (a) In any proceeding in which the amount of support 1 2 is to be established, if the obligor has been served with notice of a hearing before a master and does not enter 4 an appearance, the family law master shall prepare a 5 default order for entry by the circuit judge, which order 6 shall fix support in an amount at least equal to the 7 amount paid as public assistance under section four, 8 article three, chapter nine of this code if the obligee or 9 custodian receives public assistance, or in an amount at 10 least equal to the amount that would be paid as public 11 assistance if the obligee or custodian were eligible to 12 receive public assistance, unless the family law master 13 has sufficient information in the record so as to determine the amount to be fixed in accordance with the 14 15 child support guidelines.
- 16 (b) A master who presides at a hearing under the provisions of section two of this article is authorized to

- make and enter pendente lite support and custody 18 19 orders which, when entered, shall be enforceable and 20 have the same force and effect under law as pendente 21 lite support orders made and entered by a judge of the 22 circuit court, unless and until such support orders are 23 modified, vacated, or superseded by an order of the 24 circuit court.
- 25 (c) All orders prepared by a master shall provide for 26 automatic withholding from income of the obligor if 27 arrearages in support occur, if no such provision already 28 exists in prior orders.

#### §48A-4-4. Recommended decisions.

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- 1 (a) This section applies, according to the provisions 2 thereof, when a hearing has been conducted in accor-3 dance with section two of this article.
  - (b) A master who has presided at the hearing pursuant to section two of this article shall recommend a decision to the circuit court within ten days following the close of the evidence. Before the recommended decision is made, the master may, in his discretion, require the parties to submit proposed findings and conclusions and the supporting reasons therefor.
- (c) A copy of each report, recommendation, and any supporting documents or a summary of supporting 13 documents, prepared or used by the children's advocate or an employee of the child advocate office, and all documents introduced into evidence before the master, shall be made available to the attorney for each party and to each of the parties before the circuit court takes 18 any action on the recommendation.
- 19 (d) All recommended decisions of the master shall 20 include (1) a statement of findings and conclusions, and 21 the reasons or basis therefor, on all the material issues of fact, law, or discretion presented on the record; and 22 (2) the proposed order embodying the appropriate 23 24 sanction, relief, or denial thereof.

#### §48A-4-5. Orders to be entered by circuit court exclusively.

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- 1 With the exception of pendente lite support and
- 2 custody orders entered by a master in accordance with
- 3 the provisions of section three of this article, an order
- 4 imposing sanctions or granting or denying relief may
- 5 not be made and entered except by a circuit court within
- 6 the jurisdiction of said court and as authorized by law.

## §48A-4-6. Circuit court review of master's action or recommended decision.

- 1 A person who alleges that he or she will be adversely
- 2 affected or aggrieved by a recommended decision of a
- 3 master is entitled to review of the proceedings. The
- 4 recommended decision of the master is the subject of
- 5 review by the circuit court, and a preliminary or
- procedural action or ruling not directly reviewable is
- 7 subject to review only upon the review of the
- 8 recommended decision by the circuit court.

#### §48A-4-7. Procedure for review by circuit court.

- 1 (a) Within ten days after the recommended decision
- 2 of a master is returned and filed, any party may file
- 3 exceptions thereto in a petition requesting that the action be reviewed by the circuit court upon the master's
- 5 report. At the time of filing the petition, a copy of the
- 6 petition for review shall be served on all parties to the
- 7 proceeding, in the same manner as pleadings subse-
- 8 quent to an original complaint are served under rule
- 9 five of the rules of civil procedure for trial courts of
- 10 record.
- 11 (b) Not more than ten days after the filing of the
- 12 petition for review, a responding party wishing to file
- 13 a cross-petition that would otherwise be untimely may
- 14 file, with proof of service on all parties, a cross-petition
- 15 for review.

#### §48A-4-8. Form of petition for review.

- 1 The petition for review shall contain, in the order 2 indicated:
- 3 (a) A list of exceptions in the form of questions
- 4 presented for review, expressed in the terms and
- 5 circumstances of the case, designating and pointing out

- the errors complained of with reasonable certainty, so as to direct the attention of the circuit court specifically
- 8 to them, but without unnecessary detail. The statement
- 9 of questions should be short and concise and should not
- 10 be argumentative or repetitious. The statement of a
- 11 question presented will be deemed to comprise every
- 12 subsidiary question fairly included therein. Only the
- 13 questions set forth in the petition or fairly included
- 14 therein will be considered by the court. Parts of the
- 15 master's report not excepted to are admitted to be
- 16 correct, not only as regards the principles, but as to the
- 17 evidence, upon which they are founded.
- 18 (b) A concise statement of the case containing the 19 facts material to a consideration of the questions 20 presented.
- 21 (c) A direct and concise argument amplifying the
- 22 reasons relied upon for modification of the master's
- 23 recommended decision and citing the constitutional
- 24 provisions, statutes and regulations which are applica-
- 25 ble.

#### §48A-4-9. Brief in opposition to a petition for review.

- 1 (a) A respondent shall have ten days after the filing
- 2 of a petition within which to file an opposing brief
- 3 disclosing any matter or ground why the recommended
- 4 decision of the master should not be modified by the
- 5 court in the manner sought by the petition.
- 6 (b) No motion by a respondent to dismiss a petition for review will be received.
- 8 (c) Any party may file a supplemental brief at any
- 9 time while a petition for review is pending, calling
- 10 attention to new cases or legislation or other intervening
- matter not available at the time of the party's last filing.

## §48A-4-10. Circuit court review of master's recommended decision.

- 1 (a) The circuit court shall proceed to a review of the recommended decision of the master when:
- 3 (1) No petition has been filed within the time allowed.
- 4 or the parties have expressly waived the right to file a

5 petition;

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- 6 (2) A petition and brief in opposition have been filed, 7 or the time for filing a brief in opposition has expired, 8 or the parties have expressly waived the right to file a 9 brief in opposition, as the case may be.
  - (b) To the extent necessary for decision and when presented, the circuit court shall decide all relevant questions of law, interpret constitutional and statutory provisions, and determine the appropriateness of the terms of the recommended decision of the master.
- 15 (c) The circuit court shall examine the recommended 16 decision of the master, along with the findings and 17 conclusions of the master, and may enter an order in 18 conformance with the recommended decision, may 19 recommit the case, with instructions, for further hearing before the master or may, in its discretion, enter 20 21 an order upon different terms, as the ends of justice may 22 require. The circuit court shall not follow the recom-23 mendation, findings, and conclusions of a master found to be: 24
- 25 (1) Arbitrary, capricious, an abuse of discretion, or otherwise not in conformance with the law;
- 27 (2) Contrary to constitutional right, power, privilege, 28 or immunity;
- 29 (3) In excess of statutory jurisdiction, authority, or 30 limitations, or short of statutory right;
- 31 (4) Without observance of procedure required by law;
- 32 (5) Unsupported by substantial evidence; or
- 33 (6) Unwarranted by the facts.
- 34 (d) In making its determinations under this section, 35 the circuit court shall review the whole record or those 36 parts of it cited by a party. If the circuit court finds that 37 a master's recommended decision is deficient as to 38 matters which might be affected by evidence not considered or inadequately developed in the master's 39 recommended decision, the court may recommit the 40 recommended decision to the master, with instructions 41

- 42 indicating the court's opinion, or the circuit court may proceed to take such evidence without recommitting the 43 44 matter.
- (e) The order of the circuit court entered pursuant to 46 the provisions of subsection (d) of this section shall be entered not later than ten days after the time for filing 48 pleadings or briefs has expired or after the filing of a 49 notice or notices waiving the right to file such pleading 50 or brief.
- 51 (f) If a case is recommitted by the circuit court, the 52 master shall retry the matter within twenty days.
- 53 (g) At the time a case is recommitted, the circuit 54 court shall enter appropriate pendente lite orders 55 awarding custody, visitation, child support, spousal 56 support or such other temporary relief as the circum-57 stances of the parties may require.

#### §48A-4-11. Legislative findings and intent.

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- In enacting the provisions of this article during the 2 second extraordinary session of the Legislature, one 3 thousand nine hundred eighty-six, the Legislature 4 makes its findings of fact and asserts its statements of 5 purposes and intent as follows:
  - During the regular session of the Legislature, one thousand nine hundred eighty-six, the Legislature enacted Enrolled House Bill 2094, a comprehensive act which dealt with domestic relations law generally and child support and other related issues specifically. In that legislation, the Legislature provided for expedited procedures in actions involving child support and related domestic relations matters.
  - Since the passage of said Enrolled House Bill 2094, the expedited procedures established by the Legislature have been found by the supreme court of appeals to be unconstitutional on the grounds that the legislation attempted to divest the circuit courts of this state of their constitutional jurisdiction for divorce and other domestic matters.
- 21 In order to comply with federal law regarding child

support enforcement, it is incumbent upon the Legislature to create an expedited process for obtaining and enforcing child support orders. Failure to meet federal standards poses a threat to the state in the form of a loss of public assistance funds and the unavailability of incentive payments based on support collections.

In West Virginia, as in other states, numerous problems arise out of establishing and enforcing child support orders through the traditional court system. As the volume of support cases has grown and the use of courts in general to resolve disputes has increased, the result has been lengthy delays in resolving child support cases. In some cases, resolution of the issues is never attempted or resolved. In divorce cases, the not infrequent use of appointed commissioners, while easing the workload of the circuit court, can result in fees which are not reasonable and payment to a commissioner which is an undue financial burden. Further, jurisdiction and authority over support issues have been divided among the various personnel and officials who prepare and decide child support matters. There has been a lack of uniformity in the establishment of appropriate support amounts. Use of the traditional court system to determine and enforce child support obligations has exacerbated the adversarial nature of the proceedings. and furthered the division between parents, often diminishing the desire to meet such obligations.

It is the intention of the Legislature, with the passage of this legislation, to reconcile the requirements of federal law, the ruling of the supreme court of appeals as to the constitutional jurisdiction of the circuit courts, and the needs of this state. The Legislature desires to fully protect the constitutional jurisdiction of the courts while complying with applicable federal law and creating in this state a unified set of family law remedies to eliminate the problems identified herein.

If, in fact, the ruling of the supreme court of appeals as to the jurisdiction of the circuit courts precludes the use of any expedited process, administrative or quasijudicial, in which the presiding officer is not a judge, then compliance with federal law would be impossible,

- absent an amendment to the Constitution of the state.
  Accordingly, the Legislature has adopted the approach
  embodied in this legislation to avoid that drastic action.
- The expedited process set forth herein is modeled upon traditional equity practice in this state which has utilized commissioners in chancery, masters, master's reports and recommended decisions, authoritative review by the circuit courts and other devices of an equitable nature.
- 72 Further, the Legislature anticipates that the proced-73 ural rule-making power of the supreme court of appeals 74 provided for in the Judicial Reorganization Amendment of 1974 to the West Virginia Constitution and in section 75 76 four, article one, chapter fifty-one of this code may be 77 utilized, so that the portions of this legislation relating 78 to pleading, practice and procedure shall have force and 79 effect only as rules of court and remain in effect unless 80 and until modified, suspended or annulled by rules 81 promulgated by the supreme court of appeals.

## §48A-4-12. Termination of family law masters system by law.

- 1 The family law masters system shall be terminated on
- 2 the first day of July, one thousand nine hundred ninety-
- 3 one, unless review of its functions shall be undertaken
- 4 pursuant to the provisions of sections nine, ten, and
- 5 eleven, article ten, chapter four of this code.

## ARTICLE 5. REMEDIES FOR THE ENFORCEMENT OF SUPPORT OBLIGATIONS AND VISITATION.

## §48A-5-3. Withholding from income of amounts payable as support.

1 (a) An order which provides for the withholding of amounts payable as support shall be enforced by the children's advocate in accordance with the provisions of 3 this section. Every support order entered by a circuit 4 court or a magistrate of this state prior to the first day 5 of July, one thousand nine hundred eighty-six, and every 6 support order entered by a court of competent jurisdic-7 tion of another state shall be considered to provide for 8 an order of income withholding by operation of law,

- notwithstanding the fact that such support order does not in fact provide for such an order of withholding. Under such orders, income withholding shall be imple-mented under the same circumstances and enforced in the same manner as in the case of orders of withholding which are included in support orders entered on or after the first day of July, one thousand nine hundred eighty-six.
  - (b)(1) When required to pursue the enforcement of an order of support through the withholding of income in accordance with the provisions of subsection (e), section three, article three of this chapter, the children's advocate shall cause the mailing of a notice pursuant to this section when the support payments required by the order are in arrears a specific number of days, as follows:
  - (A) If the order requires support to be paid in monthly installments, the notice shall be sent on the day when the support payments are thirty days in arrears; or
  - (B) If the order requires support to be paid in weekly or bi-weekly installments, the notice shall be sent on the day when the support payments are twenty-eight days in arrears.
    - (2) The number of days support payments are in arrears shall be considered to be the total cumulative number of days during which payments required by a court order have been delinquent, whether or not such days are consecutive.
    - (c) When the required payments are in arrears the requisite number of days in a case, the children's advocate shall immediately do the following:
    - (1) If there is an existing support order which has been entered by a court of competent jurisdiction so that withholding can occur without the need for any amendment to the support order or for any further action by a court, the children's advocate shall send the notice prescribed by the provisions of subsection (d) of this section; or

- (2) If there is no existing support order upon which withholding can be based, either by its terms or by operation of law, the children's advocate shall commence an action to obtain a support order in accordance with the provisions of section one of this article, so as to establish a support order which provides for withholding.
- (d) If notice required by subsection (b) of this section is appropriate, the children's advocate shall determine the time for a meeting between the obligor and the children's advocate and the time for a hearing before the family law master, and shall then set forth in such notice the times and places at which the meeting and hearing will be held if withholding is contested. The meeting and hearing may be scheduled on the same date, but in no case shall the meeting with the advocate be scheduled less than fifteen days after the date the notice is mailed nor shall the hearing before the master be scheduled more than twenty-one days after the date the notice is mailed. The children's advocate shall send such notice by first class mail to the delinquent obligor. The notice shall inform the delinquent obligor of the following:

#### (1) The amount owed;

- (2) That it is proposed that there be withholding from the obligor's income of amounts payable as support, and that if withholding is uncontested, or is contested but determined appropriate, the amount withheld will be equal to the amount required under the terms of the current support order, plus amounts for any outstanding arrearages;
- (3) An identification of the type or types of income from which amounts payable as support will be withheld, and a statement of the amounts proposed to be withheld, expressed in meaningful terminology such as dollar amounts or a percentage of disposable earnings, as may be appropriate for the type of income involved;
- (4) That the withholding will apply to the obligor's present source of income and to any future source of income;

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- 89 (5) That any action by the obligor to purposefully 90 minimize his or her income will result in the enforce-91 ment of support being based upon potential and not just 92 actual earnings;
- 93 (6) That payment of the arrearage after the date of the notice is not a bar to such withholding;
- 95 (7) That if the obligor wishes to agree to withholding 96 that he or she should notify the children's advocate, in 97 writing, within fourteen days from the date of the notice 98 in order to cancel a scheduled meeting with the office 99 of the children's advocate and a hearing with the family 100 law master;
  - (8) That if the obligor fails to respond to the notice or fails to appear at the meeting or hearing after responding to the notice, withholding will automatically occur as described in the notice;
  - (9) That if the obligor desires to contest the withholding on the grounds that the amount to be withheld is incorrect or that withholding is not proper because of mistakes of fact, he or she must, within fourteen days of the date of the notice, inform the children's advocate in writing of the reasons why the proposed withholding is contested:
- (10) That a mistake of fact exists only when there is an error in the amount of current or overdue support claimed in the notice, there is a mistake as to the identity of the obligor, or the amount of the proposed withholding exceeds the amount permitted to be withheld under applicable federal or state law;
  - (11) That matters such as lack of visitation, inappropriateness of the support award, or changed financial circumstances of the obligee or the obligor will not be considered at any hearing held pursuant to the notice, but may be raised by the filing of a separate petition;
- 124 (12) That if the obligor contests the withholding, in 125 writing, a meeting with the children's advocate will be 126 held at a time and place set forth in the notice, for the 127 purpose of attempting to settle any issues which are

128 contested;

- (13) That if the meeting with the childrens' advocate fails to resolve the issues being contested, a hearing before the family law master will be held at a time and place set forth in the notice, and that following such hearing, the master will make a recommended decision to the circuit court; and
- (14) That a master's recommended decision as to withholding will become effective when it is confirmed and an order is entered by the circuit court, and that if the obligor disagrees with the master's recommended decision, he or she will be given the opportunity to make objections known to the circuit court.
- (e) After a final determination that withholding should occur, the children's advocate shall proceed to withhold so much of the obligor's income as is necessary to comply with the order authorizing such withholding, up to the maximum amount permitted under applicable law. Such withholding, unless otherwise terminated under the provisions of this section, shall apply to any subsequent source of income or any subsequent period of time during which income is received by the obligor.
- (f) Notwithstanding any other provision of this code to the contrary which provides for a limitation upon the amount which may be withheld from earnings through legal process, the amount of an obligor's aggregate disposable earnings for any given workweek which can be withheld as support payments is to be determined in accordance with the provisions of this subsection, as follows:
- (1) After ascertaining the status of the payment record of the obligor under the terms of the support order, the payment record shall be examined to determine whether any arrearages are due for amounts which should have been paid prior to a twelve week period which ends with the workweek for which withholding is sought to be enforced.
- (2) If none of the withholding is for amounts which came due prior to such twelve week period, then:

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- (A) When the obligor is supporting another spouse or dependent child other than the spouse or child for whom the proposed withholding is being sought, the amount withheld may not exceed fifty percent of the obligor's disposable earnings for that week; and
- (B) When the obligor is not supporting another spouse or dependent child as described in paragraph (A) of this subdivision, the amount withheld may not exceed sixty percent of the obligor's disposable earnings for that week.
- 177 (3) If a part of the withholding is for amounts which 178 came due prior to such twelve week period, then:
  - (A) Where the obligor is supporting another spouse or dependent child other than the spouse or child for whom the proposed withholding is being sought, the amount withheld may not exceed fifty-five percent of the obligor's disposable earnings for that week; and
  - (B) Where the obligor is not supporting another spouse or dependent child as described in paragraph (A) of this subdivision, the amount withheld may not exceed sixty-five percent of the obligor's disposable earnings for that week.
- (4) In addition to the percentage limitations set forth in subdivisions (2) and (3) of this subsection, it shall be a further limitation that in no case shall the total amounts withheld for current payments plus arrearages exceed the amounts withheld for current payments by an amount greater than ten percent of the obligor's disposable income.
- 196 (5) The provisions of this subsection shall apply 197 directly to the withholding of disposable earnings of an 198 obligor regardless of whether the obligor is paid on a 199 weekly, biweekly, monthly or other basis.
  - (6) If an obligor acts so as to purposefully minimize his or her income and to thereby circumvent the provisions of this section which provide for withholding from income of amounts payable as support, the amount to be withheld as support payments may be based upon the obligor's potential earnings rather than his or her

- actual earnings, and such obligor may not rely upon the percentage limitations set forth in this subsection which limit the amount to be withheld from disposable earnings.
- (g) The source of income of any obligor who is subject to withholding, upon being given notice of withholding, shall withhold from such obligor's income the amount specified by the notice and pay such amount to the child advocate office for distribution in accordance with the provisions of section four, article three of this chapter. The notice given to the source of income shall contain only such information as may be necessary for the source of income to comply with the withholding order. Such notice to the source of income shall include, at a minimum, the following:
- (1) The amount to be withheld from the obligor's income, and a statement that the amount to be withheld for support and other purposes, including the fee specified under subdivision (3) of this subsection, may not be in excess of the maximum amounts permitted under section 303(b) of the Federal Consumer Credit Protection Act or limitations imposed under the provisions of this code;
- 229 (2) That the source of income must send the amount 230 to be withheld from the obligor's income to the child 231 advocate office within ten days of the date the obligor 232 is paid;
  - (3) That, in addition to the amount withheld under the provisions of subdivision (1) of this subsection, the source of income may deduct a fee, not to exceed fifty cents, for administrative costs incurred by the source of income, for each withholding;
  - (4) That withholding is binding on the source of income until further notice by the child advocate office;
- 240 (5) That the source of income is subject to a fine for 241 discharging an obligor from employment, refusing to 242 employ, or taking disciplinary action against any obligor 243 because of the withholding;
  - (6) That if the source of income fails to withhold

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- income in accordance with the provisions of the notice, the source of income is liable for the accumulated amount the source of income should have withheld from the obligor's income;
- 249 (7) That the withholding under the provisions of this 250 section shall have priority over any other legal process 251 under the laws of this state against the same income;
  - (8) That the source of income may combine withheld amounts from obligors' income in a single payment to the child advocate office and separately identify the portion of the single payment which is attributable to each obligor;
  - (9) That the source of income must implement withholding no later than the first pay period or first date for payment of income that occurs after fourteen days following the date the notice to the source of income was mailed; and
  - (10) That the source of income must notify the child advocate office promptly when the obligor terminates his or her employment or otherwise ceases receiving income from the source of income, and must provide the obligor's last known address and the name and address of the obligor's new source of income, if known.
- 268 (h) The director shall, by administrative rule, estab-269 lish procedures for promptly refunding to obligors 270 amounts which have been improperly withheld under 271 the provisions of this section.
  - (i) A source of income must send the amount to be withheld from the obligor's income to the child advocate office within ten days of the date the obligor is paid.
  - (j) In addition to any amounts payable as support withheld from the obligor's income, the source of income may deduct a fee, not to exceed fifty cents, for administrative costs incurred by the source of income, for each withholding.
  - (k) Withholding of amounts payable as support under the provisions of this section is binding on the source of income until further notice by the child advocate office.

- (1) Every source of income who receives a notice of withholding under the provisions of this section shall implement withholding no later than the first pay period or first date for the payment of income which occurs after fourteen days following the date the notice to the source of income was mailed.
- (m) A source of income who employs or otherwise pays income to an obligor who is subject to withholding under the provisions of this section must notify the child advocate office promptly when the obligor terminates employment or otherwise ceases receiving income from the source of income, and must provide the office with the obligor's last known address and the name and address of the obligor's new source of income, if known.
- (n) A source of income who has more than a single obligor who is subject to withholding from income under the provisions of this article may combine all withheld amounts into a single payment to the child advocate office, with the portion thereof which is attributable to each obligor being separately designated.
- (o) A source of income is liable to an obligee, including the state of West Virginia or the department of human services where appropriate, for any amount which the source of income fails to withhold from income due an obligor following receipt by such source of income of proper notice under subsection (h) of this section: *Provided*, That a source of income shall not be required to vary the normal pay and disbursement cycles in order to comply with the provisions of this section.
- (p) Support collection under the provisions of this article shall have priority over any other legal process under state law against the same wages.
- (q) Any source of income who discharges from employment, refuses to employ, or takes disciplinary action against any obligor subject to income withholding required by this section because of the existence of such withholding and the obligations or additional obligations which it imposes on the source of income, shall be guilty of a misdemeanor, and, upon conviction thereof, shall be

fined not less than five hundred dollars nor more than one thousand dollars.

325 (r) At any time following a period of eighteen months 326 during which the obligor has owed no arrearages to the 327 obligee or to the state of West Virginia or any other 328 state, if the obligee and obligor agree to the termination 329 of withholding and demonstrate to the children's 330 advocate that there is a reliable alternative method by 331 which to make the support payments, they may request 332 the children's advocate to terminate withholding and 333 such withholding from income may cease until such 334 time as further withholding is required by law. The 335 director of the child advocate office shall, by legislative 336 rule, establish state termination standards which will 337 ensure, at a minimum, that withholding will not be 338 terminated where there are indications that it is unlikely that support will continue without such 339 340 withholding. The mere fact that all arrearages have 341 been paid shall not be a sufficient ground for the 342 termination of withholding.

The Joint Committee on Enrolled Bills hereby certifies that the foregoing bill is correctly enrolled. Chairman Senate Committee Chairman House Committee Originating in the House. Takes effect from passage. Clerk of the Senate Clerk of the House of Dele President of the Senate peaker of the House of Delegates The within, ..., 1986. day of .... Governor

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