WEST VIRGINIA LEGISLATURE

2017 REGULAR SESSION

ENROLLED

House Bill 2833

BY DELEGATES HOWELL, FRICH, DEAN, HILL, G. FOSTER,

MARTIN, HAMRICK, ARVON, CRISS, LEWIS AND SYPOLT

[Passed April 6, 2017; in effect ninety days from passage.]
Enr. HB 2833

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AN ACT to amend and reenact §30-1-12 of the Code of West Virginia, 1931, as amended, relating to specifying the contents and categories of information for inclusion in annual reports to be submitted by professional licensing boards.

Be it enacted by the Legislature of West Virginia:

That §30-1-12 of the Code of West Virginia, 1931, be amended and reenacted to read as follows:

ARTICLE 1. GENERAL PROVISIONS APPLICABLE TO ALL STATE BOARDS OF EXAMINATION OR REGISTRATION REFERRED TO IN CHAPTER.

§30-1-12. Record of proceedings; register of applicants; certified copies of records prima facie evidence; report to Governor and Legislature; public access.

(a) The secretary of every board shall keep a record of its proceedings and a register of all applicants for license or registration, showing for each the date of his or her application, his or her name, age, educational and other qualifications, place of residence, whether an examination was required, whether the applicant was rejected or a certificate of license or registration granted, the date of this action, the license or registration number, all renewals of the license or registration, if required, and any suspension or revocation thereof. The books and register of the board shall be open to public inspection at all reasonable times, and the books and register, or a copy of any part thereof, certified by the secretary and attested by the seal of the board, shall be prima facie evidence of all matters recorded therein.

(b) On or before January 1, of each year in which the Legislature meets in regular session, the board shall submit to the Governor and to the Legislature a report of its activities for the preceding two years, containing the following information for that period:

(1) The total receipts and disbursements for each year;

(2) A list of amounts received in each year for the following categories of receipts:

(A) License applications, registrations and renewals;
(B) Examination fees, if applicable;

(C) Other fees, including late fees, copying charges and fees for printed certificates;

(D) Fines or penalties;

(E) Expense reimbursements from disciplinary actions; and

(F) Grants, special appropriations or other sources of revenue not from fees;

(3) A list of amounts spent in each year for the following categories of expenditures:

(A) Personal services;

(B) Board member per diem compensation;

(C) Travel expenses and automobile mileage;

(D) Professional contracts;

(E) Rent;

(F) Office supplies;

(G) Postage;

(H) Entertainment and hosting;

(I) Insurance; and

(J) Bank costs;

(4) A complete list of the names of all persons newly licensed or registered;

(5) A table or list showing numbers of licensees or registrants by West Virginia county of
practice or, for out-of-state licensees or registrants, by state of residence, and by specialty, if
appropriate to the particular profession;

(6) Complaints filed and investigations opened by the board, with a brief classification of
the nature of the complaint, together with the dates of compliance with the time requirements of
subsection (c), section five of this article, and the disposition, if any,

(7) In addition to complaints reported under the preceding subsection, complaints resolved
and investigations closed by the board, with a brief classification of the nature of the complaint,
together with the dates of compliance with the time requirements of subsection (c), section five of
this article, and the disposition, if any; and
(8) Copies of the agendas for, and minutes of, board and committee or subcommittee
meetings.
The report shall be certified by the president and the secretary of the board, and a copy
of the report shall be filed with the Secretary of State and with the legislative librarian.
(c) To promote public access, the secretary of every board shall ensure that the address
and telephone number of the board are included every year in the state government listings of
the Charleston area telephone directory. Every board shall regularly evaluate the feasibility of
adopting additional methods of providing public access, including, but not limited to, listings in
additional telephone directories, toll-free telephone numbers, facsimile and computer-based
communications.
The Joint Committee on Enrolled Bills hereby certifies that the foregoing bill is correctly enrolled.

Chairman, House Committee

Chairman, Senate Committee

Originating in the House.

In effect ninety days from passage.

Clerk of the House of Delegates

Clerk of the Senate

Speaker of the House of Delegates

President of the Senate

The within is approved this the 21st day of April 2017.

Governor